

SENIOR PRODUCER

Midnight Commercial incubates internal projects and works for extraordinary clients on a range of endeavors including experiential and product design, strategy, research, and long-term innovations. Our focus is on the intersection of advanced technology, physical space, and human behavior, but not in any one context or agenda. We remain open to possibility and accept new challenges often. This job requires someone excited to work on many different things; someone capable of churning ambiguity into expressed reality.

RESPONSIBILITIES

You would be responsible for independently managing the production and deployment of complex, technical projects across the globe—from a large, multi-faceted project/account to multiple projects at the same time. You would act as the communication hub between all agency team members and agency partners who may touch an assigned account/project from inception of creative brief to final delivery of materials.

ESSENTIAL FUNCTIONS

1. Start as a key contributor to the initial creative discovery
2. Collaboratively develop production plan, schedule, and budget
3. Take over ownership of the project upon creative sign-off
4. Assemble and manage the project team
5. Ensure all requirements are clearly communicated and executed upon
6. Oversee and direct all phases of production
7. Ensure highest-quality work through installation and project close
8. Document and archive project notes, assets, and resources

QUALIFICATIONS

3+ years of experience in a Senior Producer role or similar position

COMMUNICATION

- Generous, comprehensive, and concise written communication skills
- Nearly telepathic empathy and interpersonal understanding
- Deep respect and appreciation for clients, collaborators, and vendors

PERFORMANCE

- Can learn quickly and perform capably and calmly in any situation
- Tireless attention to detail and clear global picture of projects in motion
- Understanding of your weaknesses and ability to demand help when needed

KNOWLEDGE

- Expertise in managing complex projects across a variety of domains
- Proficiency navigating multi-agency/team constructs and managing client expectations
- Fluency with, and love for project management tools and practices
- Familiarity with manufacturing, engineering, and technology processes
- Comprehension of physical production, product development for consumer electronics, and software development processes

*this is a full-time, salaried position with benefits
please inquire with cover letter & resume to [careers@midnightcommercial.com](mailto:ccareers@midnightcommercial.com)*